

APPENDIX 1

Annual Governance Statement 2018/19 Improvement Plan Review As At February 2020

Ref	Area of Review	Improvement Identified	Improvement Owner and Completion Date	Progress Report As At October 2019	Progress Report As At 31 January 2020
1	Vision Tameside (Carry Forward)	<p>Work in relation to the public realm in Ashton continues as do the remaining accommodation moves and an internal group chaired by the Director of Operations and Neighbourhoods and recent coordinators allocated by each service is monitoring progress.</p> <p>Initial approval has been given for the Capital Project for Ashton Town Hall; however, a business case needs to be developed to detailing how resources will be used and a usage plan for the building.</p>	<p>Director of Operations and Neighbourhoods Summer 2019</p> <p>Director of Growth March 2020</p>	<p>Public Realm work continues in Ashton Town Centre. Work on Warrington Street will be completed in Autumn 2019. New designs for Wellington Road and Turner Lane Junction are being developed for approval. Design options are being developed for the Ashton Market Square.</p> <p>The recent process proceeded in line with the project plan and all moves are now complete. Occupancy reviews are now in progress.</p> <p>Survey work has been commissioned through the LEP with regards to urgent repairs and these works will be commencing in November.</p>	<p>Warrington Street scheme completed.</p> <p>New designs for Wellington Road, Turner Lane Junction are being developed for approval.</p> <p>New designs for Ashton Market Square are being developed for approval.</p> <p>Town Hall building survey was completed in December 2019. Emergency works scoped and to be completed April 2020 as initial phase of works.</p> <p>The next phase includes developing a business case for the Town Hall taking into consideration the development plan for Ashton Town Centre and then to seek governance thereafter – Summer 2020.</p>
2	Children's Services (Carry Forward)	<p>Work is continuing on the improvement journey.</p> <p>The Ofsted Inspection of Children's Services, which was undertaken in May 2019, has now judged the</p>	<p>Director of Children's March 2020</p>	<p>A detailed action plan based on the findings of the Inspection is now in place and progress is being made in all areas. Some significant challenges remain, but these are recognised and are the subject of</p>	<p>A detailed action plan based on the findings of the Inspection and a more recent comprehensive self-assessment and peer challenge is now in place and progress is being</p>

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		<p>service as Requiring Improvement. The Inspection Report comments that more recently, significant changes in senior leadership have supported the adoption of a much strengthened 'whole-council' commitment to improving the quality and impact of services for children. This has not only been the case within the children's services department but also more widely within the local multi-agency safeguarding arrangements and political leadership. As a result, there has been a notable increase in the pace and effectiveness of service development. Leaders have an improved understanding of how well services are working for children and of their key priorities.</p>		<p>discreet and targeted improvement/action plans. A corporate wide approach is being taken to drive forward some larger cross cutting areas of improvement, most notably Looked After Children's numbers and a multi-agency/disciplinary approach is starting to make a tangible impact in our Early Help and preventative work on a locality level.</p> <p>We have reconstituted the Children's Improvement Board, which with its independent chair will continue to maintain oversight of improvements, but to also develop a multi-agency vision and approach to Children's services going forward.</p>	<p>made in all areas. Some significant challenges remain, but these are recognised and are the subject of discreet and targeted improvement/action plans.</p> <p>A corporate wide approach is being taken to drive forward some larger cross cutting areas of improvement, most notably Looked After Children's numbers, Early Help, placement sufficiency and a multi-agency/disciplinary approach is starting to make a tangible impact in our Early Help and preventative work on a locality level.</p> <p>We have reconstituted the Children's Improvement Board, which with its independent chair continues to maintain oversight of improvements, but has also developed a multi-agency vision and approach to Children's services going forward.</p>
3	Pension Fund Pooling of Investments (Carry Forward)	A formal joint committee governance structure will be established in the next few months.	Director of Governance and Pensions March 2020	Inter-authority agreement to finalise joint committee structure now agreed by all participating authorities.	Inter-authority agreement to finalise joint committee structure has been sealed by each of the participating authorities.

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		<p>Representatives of the Fund will continue to work closely and seek professional advice, as required, in order to finalise all aspects of the Pool.</p> <p>New draft pooling guidance has been issued for consultation, which the Northern pool has responded to. The outcome of the consultation is expected shortly.</p>		<p>GMPF and its partners continue to seek professional advice as necessary in order to further develop the pool.</p> <p>Government is still yet to respond on the consultation on new draft guidance.</p>	<p>GMPF and its partners continue to seek professional advice as necessary in order to further develop the pool.</p> <p>Government is still yet to respond on the consultation on new draft guidance.</p>
4	Health and Safety (Carry Forward)	<p>New appointments will be made to the Health and Safety Service following an update to ECG in April 2019. Significantly increased the resource dedicated to Health and Safety and this will be embedded during 2019/20</p>	<p>Director of Operations and Neighbourhoods March 2020</p>	<p>The Health and Safety Service Redesign report has been to ECG and the new appointments have been made.</p>	<p>All the recruited officers are now in post.</p> <p>There is now a focus on reviewing our safety management system, and all of its component procedures, throughout the organisation and an increased delivery of training.</p> <p>The overarching Health and Safety Policy has now been reviewed and once ratified it will be rolled out.</p> <p>All Health and Safety policies and procedures will continue to be reported to Employer Consultation Group.</p>
5	Management of CCTV	<p>A business plan is being developed to look at the</p>	<p>Director of Operations and</p>	<p>A review and improvement plan for CCTV has taken place. A report</p>	<p>A report detailing the Business Case for Capital investment to</p>

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	(Carry Forward)	investment and updating of the CCTV system to ensure compliance and service delivery.	Neighbourhoods March 2020	has been drafted to go to December Board to provide a Business Case for Capital investment to ensure compliance and service delivery.	ensure compliance and service delivery will be presented to Board in April 2020. All actions that do not need financial investment have been completed.
6	Estates Management (Carry forward)	New Director of Growth is developing a new structure, which will be implemented during the summer of 2019. The operation of all systems involved will be considered as part of this implementation. A Strategic Asset Management Plan is also being developed.	Director of Growth March 2020	Insourcing and associated TUPE of the Estates Team took place during August/September and the service is currently being run on interim, agency and secondments whilst the Director recruits to the permanent structure. Work will commence on the SAMP as soon as a permanent staffing structure is in place – expected to be around January 2020.	Insourcing and associated TUPE of the Estates Team took place during September and the service has been run on part-time interim, agency and secondments whilst the Director recruits to the permanent structure. Recruitment is on-going with new permanent surveyors starting Jan and Feb 2020. The new Assistant Director Strategic Property will start in April 2020. A review of leases commenced Jan 2020, which should generate additional income from the commercial portfolio. Work commenced on developing the Strategic Asset Management Plan (SAMP) in Jan 2020 and is expected to be considered by the Executive Cabinet in May/June 2020.

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7	ICT Disaster Recovery and Business Continuity Planning (Carry Forward)	<p>The ICT Disaster Recovery Plan is being considered as part of the Vision Tameside Project and the creation of the new Data Centre.</p> <p>A Digital Strategy is in development to help maximise the benefits of digital initiatives across the organisation.</p>	<p>Director of Finance</p> <p>December 2019</p>	<p>Construction of the new Data Centre at Ashton Old Baths is underway with a completion date of May 2020.</p> <p>Work to build the backup disaster recovery infrastructure in the Tameside Hospital Data Centre begins in November 19.</p> <p>A Disaster Recovery (DR) Strategy paper is being drafted for consideration by the Single Leadership Team in the new year, which will detail the systems to be hosted in the DR facility.</p> <p>The new Tameside and Glossop Digital Strategy has been written and approved by the Single Leadership Team and is now being timetabled for both Tameside Council and Tameside and Glossop CCG governance.</p>	<p>Delays in awarding the construction contract mean that the commissioning of the new Data Centre in Ashton Old Baths will now be late summer 2020.</p> <p>Work has commenced on building the Disaster Recovery site in the Tameside Hospital Data Centre. The facility will be ready to host backups of our key systems in April/May 2020.</p> <p>A report on the DR strategy was presented to SLT and work to identify the systems to be hosted in the DR facility will commence in February 2020. Using a "Squad" approach to identify these systems is being considered.</p>
8	Information Governance (Carry Forward)	<p>Work will continue during 2019/20 on our journey to compliance with GDPR and the Data Protection Act 2018.</p> <p>Changes to policies and procedures will be required when the UK leaves the EU, as the Data Protection Act 2018 will be updated.</p>	<p>Director of Governance and Pensions</p> <p>Director of Finance</p> <p>March 2020</p>	<p>A Service Redesign Report has been taken to ECG and approved and recruitment is now ongoing.</p> <p>Once appointments have been made, work on the action plan will be prioritised to ensure we are compliant with all data protection legislation.</p>	<p>Appointments to two out of the three posts advertised have been made; however, the successful candidates will not take up posts until March and June.</p> <p>The Action Plan will be reviewed and addressed by the exiting team members in line with available capacity.</p>

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9	Implementation of a Strategic Commissioning Function (New)	The Single Leadership Team need to continue to review and identify the appropriate risks across both organisations, on a regular basis including identifying mitigating actions and report on these through the appropriate governance routes in each statutory organisation.	Single Leadership Team March 2020	A working group is reviewing risk management processes in place in both the Council and the Tameside and Glossop CCG to introduce a standardised approach.	Work is ongoing.
10	Debtors (New)	Improvements to the debtors system have been highlighted as part of an internal audit review.	Director of Governance and Pensions Director of Finance March 2020	Improvements to processes have been implemented. Work in relation to system changes is still in progress. Further work will be undertaken during Quarter 3/4 by Internal Audit to provide independent assurance that improvements are working and embedded.	Work is ongoing to provide independent assurance that improvements have been implemented and embedded.